



SAFETY GLOVES PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS

TABLE OF CONTENTS

1. GENERAL INFORMATION	3
1.1 PROMAN ENERGY.....	3
2. PURPOSE	4
3. SCOPE	5
4. RESPONSIBILITY	6
5. ENFORCEMENT	7
6. SELECTION OF GLOVES	8
7. PROPER USAGE.....	9
8. HAND HYGIENE.....	10
9. REMOVAL AND DISPOSAL.....	11
10. TRAINING AND AWARENESS	12
11. REVIEW AND REVISION	13
12. APPENDIX 1.....	14
12.1 GLOVE SELECTION TREE	14
12.2 GLOVE SELECTION MATRIX.....	15



1. GENERAL INFORMATION

1.1 PROMAN ENERGY

Proman Energy is an energy company focused on meeting the energy needs of Trinidad and Tobago. Proman Energy is the owner of Block 1(a) located offshore in the west coast of Trinidad. Proman Energy currently produces natural gas from the Iguana and Zandolie fields in Block 1(a) with two (2) unmanned platforms and a 45km pipeline to Proman Energy's Gas Processing Unit which is located onshore.



2. PURPOSE

The purpose of this standing instructions is to ensure the safety and well-being of all personnel by mandating the additional use of safety gloves when visiting, walking, or working in the Gas Processing Unit (GPU) process area. These instructions will outline the proper use and maintenance of gloves to protect against potential hand injuries onsite.



3. SCOPE

These instructions apply to all employees, contractors, and visitors entering the process area with the exception of persons in the GPU Control Building. Gloves must be worn at all times while within operational areas of the GPU inclusive of the workshop and warehouse areas, the GPU Laydown yard and where works are being done in the Head Office and GPU Non-Process areas, with the potential risk to hand injury.



4. RESPONSIBILITY

- It is the responsibility of each individual entering a designated work areas identified to adhere to these instructions and wear the required PPE at all times.
- Supervisors and managers with the assistance of HSSE, are responsible for enforcing compliance and providing necessary training on PPE usage.



5. ENFORCEMENT

- Non-compliance with these instructions will result in disciplinary action.
- Supervisors and managers are responsible for enforcing compliance and addressing any violations promptly.



6. SELECTION OF GLOVES

- Employees must use gloves appropriate for the specific task and potential hazards encountered.
- Gloves should be of suitable material, considering factors such as chemical resistance, durability, and dexterity requirements.

7. PROPER USAGE

- Gloves must be worn correctly, ensuring a snug fit to minimize the risk of snagging or entanglement.
- Inspect gloves before each use for signs of damage or degradation. Damaged gloves must be replaced immediately.

8. HAND HYGIENE

- Hands must be thoroughly washed and dried before wearing gloves to prevent contamination.
- Gloves do not substitute proper hand hygiene practices. Hands must be washed after glove removal.

9. REMOVAL AND DISPOSAL

- Gloves should be removed carefully to avoid contact with hazardous substances on the outer surface.
- Used gloves must be disposed of in the designated waste bins provided onsite.



10. TRAINING AND AWARENESS

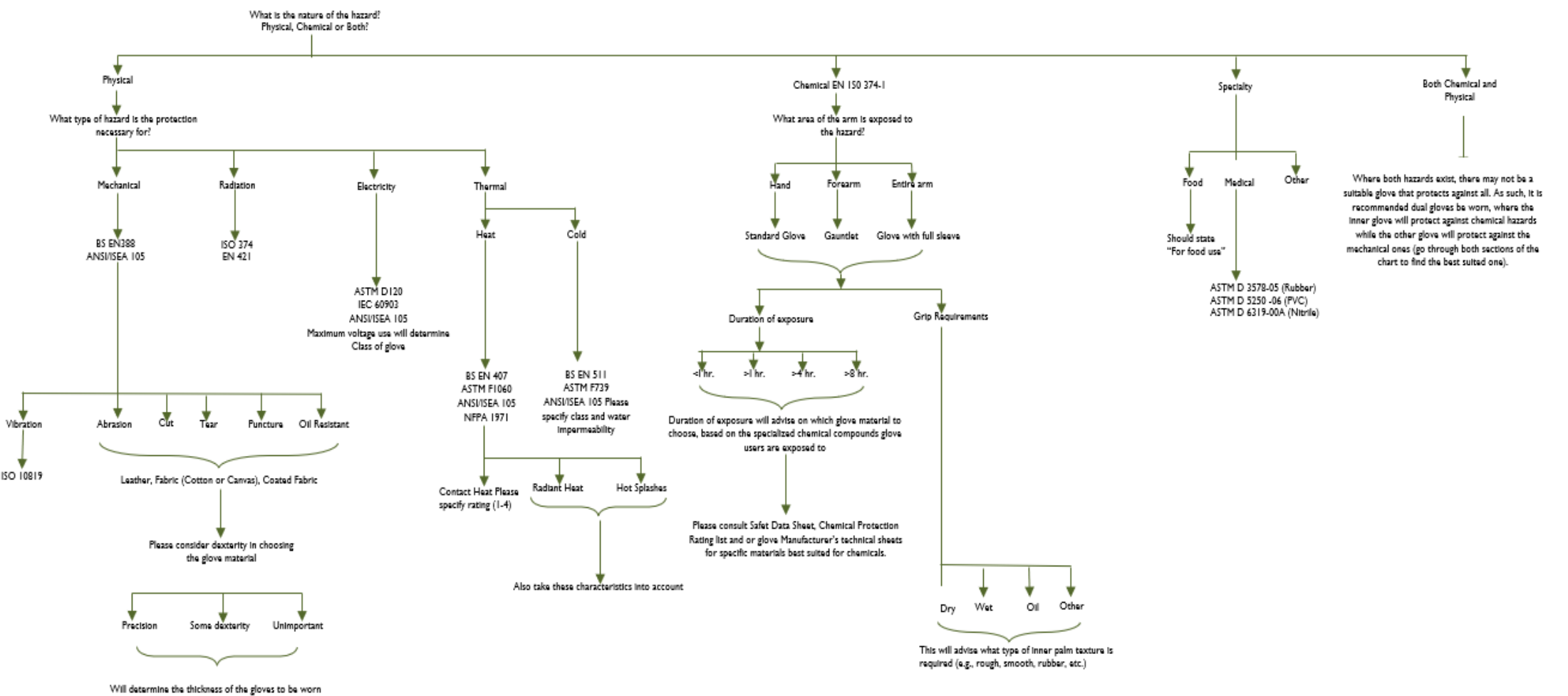
- All personnel will receive training on the importance of glove usage, selection, proper donning and doffing procedures, and disposal.
- Awareness campaigns will be conducted to reinforce the importance of glove usage and safety protocols.

11. REVIEW AND REVISION

- This standing instruction shall be reviewed annually to ensure relevance and effectiveness.
- Any necessary revisions required outside of the expiration period due to accident, introduction of new hazard or revision of international standards will be made accordingly.

12.APPENDIX 1

12.1 GLOVE SELECTION TREE



12.2 GLOVE SELECTION MATRIX

Site Tasks	Abrasion Resistance	Cut Resistance	Tear Resistance	Puncture Resistance	Oil Resistance	Dexterity	Grip	Chemical Resistance		
<ul style="list-style-type: none"> ✓ General purpose ✓ Delicate and precise operation ✓ Tasks with cut risk 	4	C	4	3	✓ Low levels of exposure	✓	✓			
<ul style="list-style-type: none"> ✓ Improve grip with vibrations e.g. heavy duty power tools ✓ General purpose 	3	3	3	4		✓				
<ul style="list-style-type: none"> ✓ Chemical handling - xylene 2 Pac thinners, solvents 	4	1	0	1	✓		✓	✓		
<ul style="list-style-type: none"> ✓ Suitable for some general handling applications - fork lift, yard work, rigging tracks 	3	1	4	4			✓			
Site Tasks	Abrasion Resistance	Cut Resistance	Tear Resistance	Puncture Resistance	Burning Behaviour	Contact Heat	Radiant Heat	Radiant Heat	Small Splash Molten Metal	Large Splash Molten Metal
<ul style="list-style-type: none"> ✓ Continuous Aluminothermic/MIG/ Arc Welding gloves ✓ Prolonged heating and use of oxy torch 	3	2	4	4	4	1	3	4	2	X
<ul style="list-style-type: none"> ✓ Protects against ARC burns and flash ✓ Cut resistance 	4	D	4	2	X	1	X	X	X	X

